



Monkton CofE Primary School
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Minster CofE Primary School
Molineux Road
Minster
Ramsgate
Kent CT12 4PS

E-mail: office@minster-ramsgate.kent.sch.uk

Executive Head Teacher: Mrs Wendy Stone

26th November 2018

Dear Parent/Guardian

Proposal

The governing bodies of Minster Church of England Primary School and Monkton Church of England Primary School have resolved to federate under the terms of The School Governance (Federations) (England) Regulations 2012, on 1st April 2019.

A federation is a formal agreement between two or more schools to work together under a single governing body to raise standards, promote inclusion, find new ways of approaching teaching and learning and build capacity between the schools in a coherent manner.

In our case an Executive Head Teacher will lead both schools, with a Head of School on each site. Staff will usually remain working within the school to which they are appointed, though it may be possible for staff to work across more than one school to provide development opportunities, if this is deemed beneficial. It is possible that newly appointed staff (including those promoted from jobs within) will be offered contracts with a condition that makes it necessary for them to work in all of the schools in the Federation.

Each school will retain its own separate identity in respect of its budget, admissions, performance tables and inspection by OFSTED. Each school will continue to operate on its own site. However, federation will provide:

- The delivery of an enriched curriculum that is broader and richer than any single institution, to meet the diverse range of learning needs
- Leadership development allowing the Executive Head Teacher more time to focus on strategic issues
- Development of senior leadership team to provide leaders for the future
- The sharing of expert staff and resources to enrich the opportunities of pupils
- Economies of scale through the joint purchasing of goods and contracting of services
- New leadership and governance models determined by the need of the Federation.

The essential features for a successful federation include:

- Sense of shared identity and common purpose
- A strong cohesive leadership across all levels of the schools

- The capacity to deliver (strong management infrastructure)
- A willingness to operate in a united way
- A commitment of both time and resources to ensure federation success

Governing Body

A single governing body will be created to govern both schools, it is proposed that the governing body will be 15 members strong, made up as follows:

- 2 Parent Governors
- 1 Staff Governor
- 1 Executive Head Teacher
- 1 LA Governor
- 7 Co-opted Governors
- 3 Foundation Governors

In addition, a number of Associate Members may be appointed to take an active part in any committees or working groups. The two Head of Schools will be Associate Members.

Admissions Authority

The Local Authority, Kent County Council is the admissions authority for both schools and the present admissions policy of each school will continue.

Consultation

You are invited to respond to these proposals in writing by **21st January 2019** addressed to either:

Clerk to the Governors Minster Church of England Primary School, Molineux Road, Minster, Kent, CT12 4PS
Or

Clerk to the Governors Monkton Church of England Primary School, Monkton Street, Monkton, Kent, CT12 4JQ

In addition, two public consultation meetings will be held on

8/1/2019 at 6pm at Minster Church of England Primary School, Molineux Road, Minster, Kent, CT12 4PS
and

9/1/2019 at 6pm at Monkton Church of England Primary School, Monkton Street, Monkton, Kent, CT12 4JQ

you are invited to attend, ask questions and share your thoughts on these proposals.

Yours faithfully



Victoria Solly
Monkton Chair of Governors



George Box
Minster Chair of Governors